

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

FSCC Chair: DVC Academic Senate President: John Freytag, jfreytag@dvc.edu, ext 22509
CCC Academic Senate President: Gabriela Segade, gsegade@contracosta.edu, ext 44926
LMC Academic Senate Co-Presidents: Louie Giambattista, lgiambattista@losmedanos.edu, ext 37791;
and Adrianna Simone, asimone@losmedanos.edu, ext 37874

Faculty Senates Coordinating Council Meeting Agenda

December 3, 2024

10:30 AM

Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

* ZOOM link for members of the public, guest presenters, and exempted members only:
<https://4cd.zoom.us/j/85867230362> and below.

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| 1. | APPROVAL OF AGENDA FOR THE DECEMBER 3, 2024, MEETING AND MINUTES FROM PREVIOUS MEETINGS <u>11/5</u> (discussion/action) |
| 2. | PRESENTATIONS FROM THE PUBLIC (information only)
All Meetings Are Open – Everyone Welcome |
| 3. | ANNOUNCEMENTS/COUNCIL COMMENT (information only) |
| 4. | COLLEGE/ACADEMIC SENATE UPDATES (information/discussion)
LMC: Council has started to review recommendations from Participatory Governance Task group and will continue to discuss. Council also approved reassignment contracts and are now waiting for District HR approval.

CCC: Council discussed the Box 2 prioritization process (see notes from last meeting). Decision was made to throw out proposals submitted by managers w/o discussions or approval of. Senate passed a resolution reaffirming role of faculty in writing requests for faculty hires and requests that Dept. Chair signature be included on request form. All College Day – guideline for implementation of flex calendar seems to suggest that content of flex activities should be vetted (or approved) by faculty. Meetings taking place to discuss. VPEI joined senate and shared 928 and 1111 fund spending plans. Council members want to ensure transparency in expenditure planning and avoid a “free for all” approach to funds.

DVC: At its November meetings, the DVC Senate Council discussed the need for faculty to include guidance language in their course syllabi starting in Spring '25 that outlines their expectations for if and how AI is to be used in their courses. Council members reviewed and approved a process and timeline for the Spring '25 Faculty Lecturer application and also heard a presentation about a Chatbot that has been designed to answer questions about the 4CD Flex obligations and processes. Council reviewed and discussed proposed revisions to DVC procedures and voted unanimously to approve a resolution from SLOAC/Curriculum to address courses that have not been offered and therefore assessed in the last two years.

The DVC Senate also approved a memo from our articulation officer outlining changes required by the college to update current GE approval policies, as well as align its local |

	general education areas to the updated Title 5 GE definitions, in response to AB 928 and changes to Title 5.
5.	REVIEW/DISCUSS DECEMBER 3 DGC AGENDA (information/discussion)
6.	<p>AB928/1111 PLANNING AND IMPLEMENTATION CHECK-IN (information/discussion) Concerns regarding marketing plan to inform students about course # and GE-related changes. Who is coordinating this?</p> <p>LMC uses a form for faculty to submit hours (for OAS). Management joined Ac. Senate and shared expenditure plans. People have forgotten about the corresponding program changes. Last Curriculum meeting approved first 7 CCN courses (including two versions of an English course)</p>
7.	<p>COLLEGE EDUCATIONAL PLANNING REPORTS – COLLEGE DEVELOPMENT AND COMMUNICATION PROCESSES (information/discussion; action may be taken)</p> <p>Discussion around how involved senates and/or leaders should be in the development processes at their colleges. Segade requests enough time to consult with departments that are being considered for “in trouble” list. What criteria are being used by each college to identify at risk/in trouble programs?</p> <p>FSCC requests that college Academic Senate leaders be consulted as the Ed Planning reports are being developed, are involved in determination of “at risk” programs at least one month prior to report being finalized, and that responsible administrators present and get feedback about reports from their respective local senates prior to report presentation at the district level.</p> <p>How does district define “in trouble” and what parameters are being used to screen for or place programs on list? (CI4008)</p> <p>We will discuss further at our January meeting.</p>
8.	<p>DRAFT AI CODE OF CONDUCT LANGUAGE (information/discussion; action may be taken).</p> <p>Reviewed draft language and concern over “acknowledgement” and “substantially”.</p>
9.	<p>eLUMEN DATA/SLO ASSESSMENT PLANS (information/discussion; action may be taken)</p> <p>Freytag updated FSCC about conversations had since Consultation Council last week. Focus will be on getting data from eLUMEN and</p>
10.	<p>USE/MODERATION OF ALL FACULTY EMAIL DISTRIBUTION LISTS (information/discussion; action may be taken)</p> <p>Discussed CCC faculty member being put on leave for using all faculty email lists inappropriately. District did not consult with department chair about finding subs for classes. Chairs should be consulted about staffing choices based on bylaws and UF contract language. Plenty of examples from the past where others have used all district/college lists to support various political issues (George Floyd, Ukraine, for example).</p>

	Email management/moderation is not 10+1 nor is it in the best interest of faculty/senate representation and dialogue for senate or UF leaders to be policing all faculty email lists. FSCC was unanimous in being opposed to Senate leaders being involved in moderation of email lists or creation or oversight of an internal or external discussion board site.
11.	APPOINTMENT OF FACULTY MEMBERS TO COMMITTEES, TASK FORCES, OR OTHER GROUPS DEALING WITH 10+1 MATTERS (information/discussion) Will bring this back in January.
12.	STATUS OF SENATE DISCUSSIONS REGARDING 4CD EQUIVALENCY PROCESSES, EMINENCE (information/discussion) <ul style="list-style-type: none"> a. Update from 10/25 4CD Equivalency workday b. Including eminence in our equivalency processes see example from Chabot Las-Positas CCD here). c. Collection of department equivalency standard information. <ul style="list-style-type: none"> a. Disciplines Requiring a Master's Degree b. Disciplines Not Requiring a Master's Degree c. ASCCC CTE Faculty MQs Toolkit <p>LMC will be finishing conversation around including eminence at their Feb. '25 meeting.</p>
13.	OPEN FACULTY POSITIONS ON DGC (information/discussion; action may be taken) No discussion required at today's meeting.
14.	CREDIT FOR PRIOR LEARNING AND NON-CREDIT DECISION MAKING, SUPPORT, AND PLANNING (information/discussion; action may be taken). No discussion required at today's meeting.
15.	ADJOURNMENT – NEXT MEETING JANUARY 7, 2025.

Topic: FSCC Meeting

Time: December 3, 2024, 10:30 AM

In-person location: Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

ZOOM link for members of the public, guest presenters, and exempted members only:

Join Zoom Meeting: <https://4cd.zoom.us/j/85867230362>

Fa'24, Sp'25 Meeting Dates: ~~8/6, 9/3, 10/1, 11/5~~, 12/3, 1/7/25, 2/4, 3/4, 4/1, 5/5, 6/3