

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

FSCC Chair: LMC Academic Senate Co-President: Adrianna Simone, asimone@losmedanos.edu, ext 37874
DVC Academic Senate President: John Freytag, jfreytag@dvc.edu, ext 22509
CCC Academic Senate President: Randy Carver, jcarver@contracosta.edu, ext 43884
LMC Academic Senate Co-Presidents: Louie Giambattista, lgiambattista@losmedanos.edu, ext 37791

Faculty Senates Coordinating Council Meeting Agenda

September 2, 2025

10:30 AM

Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

* ZOOM link for members of the public, guest presenters, and exempted members only:
<https://4cd.zoom.us/j/2850738670> and below.

1. APPROVAL OF AGENDA FOR THE SEPTEMBER 2, 2025, MEETING AND MINUTES FROM PREVIOUS MEETINGS: 8/5 (discussion/action)

Called to order at 10:34am. Agenda and minutes approved unanimously.

Present: Giambattista, Carver, Freytag, Simone. Mayfield joined at approx. 11am.

2. PRESENTATIONS FROM THE PUBLIC (information only)
All Meetings Are Open – Everyone Welcome

None.

3. ANNOUNCEMENTS/COUNCIL COMMENT (information only)

None.

4. COLLEGE/ACADEMIC SENATE UPDATES (information/discussion)

DVC: 1st meeting was 8/26. Took some time for Council members and guests to introduce themselves and offer any thoughts/hopes they had for the academic year (for themselves, classes, the college, or Council). The Senate Council accepted a recommendation to remove the DVC Culinary Arts Program from Program Revitalization. VPEI Joe Gorga and College President Monica Chahal joined the senate to provide updates. DEDE Coordinator Rayshell Clapper shared plans to develop a course and support resources on Regular and Substantive Interaction (RSI). Council shared feedback they had heard at Department/Division meetings regarding faculty concerns and support needed for AI. Council reviewed the current draft of Business Procedure 10.06 - Acceptable Technology Use. Senate discussed and approved a proposed election process and timelines for the Adjunct Representation positions.

CCC: 1st meeting will be Sept. 15th. Future agendas will include administrators discussing SEAP funds. Have reviewed and forwarded about 6 equivalencies.

	<p>LMC: VPEI will present the Ed. Planning Report to the LMC Senate at the 9/22 meeting. 1st meeting will be 9/8.</p>
5.	<p>REVIEW/DISCUSS <u>SEPTEMBER 2 DGC AGENDA</u> (information/discussion)</p> <p>FSCC reviewed the 9/2 DGC agenda.</p>
6.	<p>PROPOSED POLICY AND PROCEDURE CHANGES (information/discussion; action may be taken)</p> <p>1. <u>Bus 10.06: Acceptable Technology Use</u></p> <p>FSCC reviewed current draft of BP 10.06 and will bring feedback from senates to 9/30 meeting.</p>
7.	<p>WORK SESSION TO INCORPORATE EMINENCE INTO 4CD EQUIVALENCY PROCESSES AND DOCUMENTS AND 4CD ETHNIC STUDIES EQUIVALENCY PROCESS (information/discussion)</p> <p>1. <u>First Draft</u></p> <p>2. <u>4CD Ethnic Studies Equivalency</u></p> <p>FSCC reviewed current draft. Discussed whether creating a separate form for non-masters requiring disciplines would be beneficial. Elected to create a second form. Freytag will do this for review at 9/30 FSCC meeting. FSCC members will discuss whether to include the 4CD Ethnic Studies Equivalency process/form in the Uniform Selection Guide with Micaela Ochoa.</p>
8.	<p>DISTRICT-LEVEL SUPPORT/COORDINATION FOR AI EDUCATION/PD (information/discussion; action may be taken)</p> <p>Chao Liu and Emma Rogers joined FSCC for this discussion. Liu reported student survey results indicating that they remain confused as to what AI acceptable use guidelines are in their classes. Liu shared a PPTX presentation outlining a three-stage model. Link to presentation is here.</p> <p>Emma shared the DRAFT Responsible Technology & AI Use at 4CD: A Guide to Data, Privacy, Policy, and Practice document.</p> <p>Next steps: Identify leads at each college for AI-resource development. AI student focus groups feedback will be analyzed. Data guide for 4CD being developed and will be overseen by the district AI Task team. Need a clear picture about what we want to achieve. We will never be able to catch up with AI technology, so it comes down to what we want our faculty and students to know about the tools available.</p>

9.	ACADEMIC SENATE’S VICE PRESIDENT REASSIGN TIME (information/discussion) Ran out of time and will discuss at 9/30 meeting.
10.	OERI: NEW TITLE 5 REGULATION ON INSTRUCTIONAL MATERIALS ACCESS 1. <u>§ 54221. BURDEN-FREE ACCESS TO INSTRUCTIONAL MATERIALS</u> Emma reported that we are very close to being in compliance with past and new legislation.
11.	ADJOURNMENT – NEXT MEETING SEPTEMBER 30, 2025. Adjourned at 12:18 pm.

Topic: FSCC Meeting

Time: September 2, 2025, 10:30 AM

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Join Zoom Meeting: <https://4cd.zoom.us/j/2850738670>

Fa’25, Sp’26 Meeting Dates: ~~7/1~~, ~~8/5~~, 9/2, 9/30, 11/4, 12/9, 1/13, 2/10, 3/3, 4/7, 5/5, 6/2