

**TOBACCO-FREE AND SMOKE-FREE INSTITUTION**

The Contra Costa Community College District is a tobacco-free and smoke-free institution, therefore:

Smoking, smoking substitutes, smoke- or vapor-inducing devices, and smokeless tobacco type products are prohibited on all District property. This includes, but is not limited to, products containing tobacco or nicotine, e-cigarettes, cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, hookah smoking, personal vaporizers/electronic smoking devices, marijuana and controlled substances under federal law.

District property includes, but is not limited to, all vehicles and real estate owned, leased, or controlled by the District, all grounds, playing fields, walkways, roadways, parking lots, in or around the perimeter of any building and any vehicle parked on District property.

The District recognizes the health hazards associated with tobacco addiction. The District also recognizes the challenges faced by those addicted to tobacco products and therefore supports efforts of employees and students to quit the use of tobacco products.

This procedure shall apply to all students, employees, volunteers, vendors, consultants, agents, contractors, and visitors on District property as defined above. Consistent with Government Code 7597.1, the Governing Board has imposed fines (not to exceed \$100.00), and set enforcement standards for the District in order to establish smoke-free environments. Recurring violations of this policy by an employee may lead to disciplinary action.

Contact the college Business Office or District Human Resources Office for additional information.