

DIRECTOR OF PUBLIC SAFETY AND RELATED PROGRAMS*
Los Medanos College

DEFINITION

Under general direction, to plan, organize, direct, develop, coordinate, and evaluate the Public Safety Training Program which includes Law Enforcement, Corrections, Probation, Courts, Private Security, and the Fire Suppression and Prevention Program and to direct the Criminal Justice Training Center and its county-wide and regional services in providing to all Criminal Justice Agencies state mandated and other needed training programs.

RESPONSIBILITIES

The Director of Public Safety Training and Related Programs is primarily responsible for the following activities:

Directing the Public Safety Training programs in Administration of Justice and Fire Technology.

Directing the Criminal Justice Training Center.

Analyzing, formulating, planning, and evaluating with public safety executives and community leaders, the broad training and educational goals of the public safety community in order to effectively meet the training and educational needs of this community.

Designing, developing, and evaluating curricular needs in conjunction with POST, Administration of Justice Advisory Committee, State Fire Marshall's Office, and Fire Science Advisory Committee.

Coordinating hiring, orientation and evaluation of instructional and classified personnel in order to maintain effective levels of service within both the day and evening programs and activities.

Selecting, supervising and training all full-time and part-time faculty and staff.

Planning, conducting, and participating in all Advisory Committee meetings, which includes the District Advisory Committee for Administration of Justice and the College Advisory Committee for Private Security and Fire Science Advisory Committee.

Formulating and directing schedule of all classes offered by the public safety program at Los Medanos College.

Distributing to and assisting county law enforcement agencies in disseminating new changes in law and procedures as well as information where courses are available in criminal justice technology.

Providing for the inclusion of standards, practices, and content specified by state mandated agencies such as POST and State Fire Marshall's Office.

Providing leadership for continued subscription to and broader participation in the training and educational goals of Public Safety professions.

Cooperating with other educational institutions and Public Safety agencies in matters of coordination and articulation of courses in the Public Safety field.

Providing leadership to the Public Safety community in disseminating new changes in law and procedures and availability of needed technology.

Providing the needed reports, forms, and information to the state regulatory agencies.

(Over)

Participating in college-wide committees and activities and serve as a member of the college's management team.

Performing other related duties as may be assigned or developed.

REPORTING RELATIONSHIPS

Positions directly responsible to Director of Public Safety Training Programs are: Administration of Justice instructional staff, full- and part-time; classified personnel. The Director of Public Safety Training Programs is directly responsible to the Dean of Behavioral Science.

MINIMUM QUALIFICATIONS

Experience:

- Minimum of ten years of experience as a full-time officer in a law enforcement agency with at least one year of a command officer position.

Education:

- Earned Master's degree from an accredited institution or its equivalency.

DESIRABLE QUALIFICATIONS

Experience with law enforcement operations, procedures, policies, administration.

Experience with criminal justice system, i.e., courts, corrections, etc.

Experience with operations of specialized law enforcement agencies, i.e., State Fish and Game, Park Police, Transit Police, Forestry and Federal law enforcement agencies.

Experience with operation and regulations of California Commission on Peace Officer Standards and Training.

Experience with fire science operations, procedures, policies, and administration.

Experience with private fire protection, volunteer departments, and industrial fire departments.

Experience with operations of the Fire Marshall's Office.

Teaching experience in criminal justice and/or Fire Technology Area(s).

Experience with occupational education at the community college level.

Experience with curriculum development and scheduling techniques with emphasis on competency based curriculum.

Experience with counseling techniques and community teaching.

Possess strong communication skills.

Experience with and/or knowledge of budget development and administration.

Demonstrated ability to assist students, faculty, and staff in developing sensitivity to racial, ethnic, gender, and cultural diversity factors.

Experience in using innovative and/or creative abilities to bring about constructive change.

*title corrected per Board Report No.